

<b>Committee:</b>	Cabinet	<b>Date:</b>
<b>Title:</b>	Corporate Plan Delivery Plan 2021/22 Q4 Progress report	Thursday, 7 July 2022
<b>Portfolio Holder:</b>	Cllr Neil Reeve, Portfolio Holder for the Economy, Investment and Corporate Strategy	
<b>Report Author:</b>	Richard Auty Assistant Director – Corporate Services <a href="mailto:rauty@uttlesford.gov.uk">rauty@uttlesford.gov.uk</a>	<b>Key Decision:</b> No

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## Summary

1. The Delivery Plan underpins the Corporate Plan and places key activities against the priorities of the Corporate Plan. This report sets out progress on the Delivery Plan between January 2022 and March 2022 (Quarter 4 2021/22). Where appropriate, updates also indicate further planned work against the corporate Plan priorities.

## Recommendations

2. To note progress against the Corporate Plan Delivery Plan, attached at Appendix A.

## Financial Implications

3. All financial implications arising from the delivery plan were reflected in the budget for 2021/22, as approved by Full Council on 23 February 2021.

## Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None

## Impact

- 5.

Communication/Consultation	Consultation specific to projects within the delivery plan is undertaken when necessary.
Community Safety	Various actions within the plan highlight work relating to improving community

	safety.
Equalities	Equality impact assessments are undertaken in relation to specific projects, as necessary.
Health and Safety	Any health and safety implications resulting from actions or projects in the delivery plan are the subject of appropriate risk assessments, where necessary.
Human Rights/Legal Implications	Any human rights or legal implications arising from individual projects within the delivery plan are assessed and addressed.
Sustainability	Any sustainability implications arising from individual projects within the delivery plan are assessed and addressed.
Ward-specific impacts	Any ward specific issues arising from individual projects within the delivery plan are identified.
Workforce/Workplace	Any workforce implications arising from individual projects within the delivery plan are assessed and addressed.

## Situation

6. As agreed by Full Council at its meeting on 9 February 2021, the 2021-25 Corporate Plan's priorities are:
  - Putting residents first
  - Active place-maker for our towns and villages
  - Progressive custodian of the rural environment
  - Champion for our district
7. For each of these priorities, varying subsequent points were also incorporated detailing the principles that inform the Corporate Plan, and how we will achieve the priorities.
8. Following the 2021-25 Corporate Plan, the 2021/22 Corporate Plan Delivery Plan (CPDP) sets out the significant actions/projects (outputs), expected outcomes and performance measures by which success will be measured during the 2021/22 year.
9. Appendix A sets out progress against each element of the CPDP at the end of Quarter 4 2021/22, covering at least the period January 2022 to March 2022, although in many instances the progress updates also describe activity earlier in the year and also give an indication of what is planned for the following year in order to give an holistic view of each priority.

10. Despite the current challenging circumstances, progress against most of the actions has continued over the last quarter. It should be noted that some actions included in the 2021/22 Corporate Plan Delivery Plan represent business-as-usual activities, and may not have specific activities listed against them.
11. Whilst Appendix A highlights progress has been made towards priorities, the following are drawn to members' attention as being of particular note:
- A new Housing Strategy was adopted and an action plan then produced to underpin it. The strategy and plan set out how the council can maximise opportunities to deliver the right housing to meet the needs of the district in the coming years.
  - Progress in workstreams set out in the Climate Change Action Plan
  - The council has self-assessed as reaching the "Achieving" level of the Equalities framework, an improvement on its previous position
  - Progress against the recommendations of the Planning Review, including constitutional changes recommended by the Planning Committee Member Working Group (PCMG) along with training for councillors and measures to support more timely decision-making.
12. All information in the delivery plan was correct at the time of writing (April to May 2022).

## Risk Analysis

13.

Risk	Likelihood	Impact	Mitigating actions
The Delivery Plan cannot be delivered	2	4	Resources have been allocated to the Delivery Plan and it will be monitored regularly at Cabinet. The COVID 19 epidemic has slowed progress in some instances, however we will endeavour to continue to progress outstanding actions during the remainder of the 2021/22 municipal year.
The Delivery Plan actions do not	1	3	Actions have been selected that are

further the Council's priorities as intended			considered most appropriate to support the Council's priorities; evaluation will be ongoing to reflect on whether the outputs achieve the outcomes expected.
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1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendix A: Q4 Corporate Plan Delivery Plan Actions Report 2021/22.